

Registration procedure

Nederlands Dans Theater Summer Intensive

Before you register, please read the information about the program of Nederlands Dans Theater Summer Intensive carefully. Make sure you are aware of the terms and conditions and have a good look at the registration procedure as listed below. If you have any questions about the program or conditions, you can always contact the education department 'Move in' Nederlands Dans Theater for advise by e-mail: summerintensive@ndt.nl or phone: +31 (0)70 8800 144.

To register for Nederlands Dans Theater Summer Intensive you must take the following steps:

- 1. Online registration:** You register with the online registration form on our website. Registration starts on Tuesday January 11th 2012! Go to www.nederlandsdanstheater.nl/movein or use the button 'Summer Intensive 2012' on our homepage.
- 2. Audition material:** Once we have received your online registration, we will send a personal confirmation by e-mail within five working days. If you have not heard from us after five working days, please contact us. In the confirmation e-mail, we ask you the following:

Audition Material	Explanation
Audition DVD	The audition DVD must show: <ul style="list-style-type: none"> - a barre piece during classical ballet class - a center piece during classical ballet class - a modern solo. Please note <ul style="list-style-type: none"> - the dvd must work on a pc, do not send us dv-files. - maximum duration is 10 minutes!.
CV	An example can be found on our website
Portrait photo	Only showing your face and shoulders, clearly
Dance photo's	At least two photos that show you moving.
Medical history form	Attached to the confirmation e-mail we send you a Medical History Form to fill out and sign. Please return the form to us with a signature.
Housing confirmation	On the online registration form, you can make a reservation for housing at hostel Stayokay in The Hague. If you choose to stay at Stayokay, we will ask you to conform your reservation by e-mail. If you are selected to participate in the Summer Intensive, you will receive an invoice for housing (which must be paid within 14 days, otherwise your reservation is cancelled). Please note: participants aged 16 years and younger who want to stay at Stayokay need to send us a written and signed note of approval of their parents or guardians. The letter must be send <u>personally!</u> It can therefore be send by post or the signed document has to be scanned and send digitally.

Please send the audition material to:

By email:	By post mail:	By courier:
summerintensive@ndt.nl	Nederlands Dans Theater Education Department Postbus 333 2501 CH Den Haag The Netherlands	Nederlands Dans Theater Education Department Schedeldoekshaven 60 2511 EN Den Haag The Netherlands

- 3. Invoice:** if you are selected to participate in the Summer Intensive, you will receive an invoice for the course fee (and housing) by email. The invoice must be paid within two weeks. If you fail to pay the invoice(s) on time, you will be excluded from the course and hostel.
- 4. Confirmation:** Once the invoice is paid, your participation in the course is confirmed. We will notify you by email. Without payment we cannot allow you to participate in the course (or stay at the hostel).
- 5. Last information:** Before the course starts, we will send you the latest information about the course, such as the class schedule and route description to the theatre.

Deadlines

Date	Deadline
March 20 th 2012	- Online registration for course, housing and Scholarship
April 1 st 2012	- Submitting audition material, medical history form and housing conformation - Submitting a motivation and recommendation letter if requesting a Scholarship
May 22 th 2012	- Announcement selected participants for the Summer Intensive - Announcement granting of scholarships
June 5 th 2012	- Payment invoice course fee - Payment invoice housing - Announcement final waiting list

Reference number:

In the confirmation email we give you a reference number, please use this reference number in the subject of all your emails and write it on all the documents you send us.

Cancellation:

In case of cancellation, we ask you to inform us as soon as possible. After payment of the invoice, we cannot offer any refund of the course (and housing) fee.

Nederlands Dans Theater has the right to cancel all activities of the summer course in case of financial risk, before June 25th 2012. If there are not enough paying participants, such a risk may occur, not excluding other (unforeseen) circumstances. Received payments of course fee and for housing will be refunded to all participants in case of such a cancellation by Nederlands Dans Theater. Nederlands Dans Theater cannot refund any invested travel costs.

Waiting list

During the registration process we will work with a waiting list in case a participant has to cancel last minute. Dancers that were not selected to participate in the summer course, can be asked for our waiting list. The artistic staff of Nederlands Dans Theater will make a selection, based on talent and ambition. If you are asked to be on the waiting list, you have to be available to participate in the course and pay the course (and housing) fee within two weeks. We can offer you to participate up to two weeks before the start of the Summer Intensive. We will keep you updated every three weeks. The waiting list can hold a maximum of 30 people.

Scholarship

A scholarship can fund (part of) the course fee or offer you housing in a guest home. The scholarships will be granted to participants that are very talented and in financial need. Only participants fulfilling both criteria will be considered for a scholarship.

This summer we only have very few scholarships available. Therefore, if your participation in the course depends on the extra funding, we highly recommend you to first apply for a scholarship elsewhere. We are happy to help you with the application and will offer all the information you need.

If you want to apply for a scholarship, please inform us on your application form. We need to receive a motivation and recommendation letter which you can send to summerintensive@ndt.nl with the subject: 'Scholarship'. In the motivation letter we want to be informed about your relation to Nederlands Dans Theater and why you want to participate in our summer course.

Our artistic staff will consider the applications and decide who will be granted a scholarship. The Scholarships will be awarded based on financial considerations and talent. Incomplete scholarship requests will not be considered.

If you want to apply for a Scholarship or housing, we expect the following of you:

Motivation letter:	Recommendation letter:	If scholarship is granted:
<ul style="list-style-type: none">- Contact information participant.- Background information participant.- Reason for application scholarship.- Connection to Nederlands Dans Theater.- Future vision.	<ul style="list-style-type: none">- Contact information participant- Relation to participant.- Reason for recommendation.	<ul style="list-style-type: none">- Meet & greet with your sponsor- Make a 'thank you' for your sponsor- Help the production team during the course.- Write a reflection rapport